

HOW TO USE YOUR FLEXIBLE WEEKS RESERVATION FORM

OPTION 1

You can use your annual allocation to make an exchange via RCI to one of their many resorts around the world. To do this please tick the box where indicated on the form. Once Nexus Leisure has confirmed to you that your annual allocation has been deposited with RCI you may contact RCI to place your exchange request.

PLEASE NOTE:

This option also applies if you wish to “hold over” your week to a future year Compass Club or if you want to “bring forward” a week from a future year. In either case your week must be exchanged via RCI and you should only contact RCI once you receive your deposit confirmation from Nexus Leisure.

OPTION 2

You can reserve your holidays in any of the Compass Club resorts. To do this please complete the boxes on the flexible weeks reservation form with your preferred choice of dates. Please fill in all choices so that if your 1st choice is not available we can refer to your other choices of holiday dates.

Once you have filled in the form please sign and date it where indicated and return it to:

**Nexus Leisure Reservations, Edif. Oro Negro, Avenida de Colon 24,
Puerto de La Cruz, 38400, Tenerife, Canary Islands, Spain.**

We will then write to you confirming what action we have taken. You will receive one of the following:

- a confirmation of your RCI deposit which may then be used to make an exchange via RCI
- a confirmation of your holiday dates at Club Tarahal

***Please read the Terms & Conditions printed on the reverse side
of this sheet for more important information.***

BOOKING CONDITIONS
(for allocation of flexible weeks)

1. These booking conditions ("the Booking Conditions") are issued pursuant to relevant clauses in the various club constitutions.
2. The Booking Conditions are issued by Nexus Leisure Limited and may be amended or replaced from time to time. Nexus Leisure is the duly appointed reservation agent for the Club.
3. Booking requests (reservation requests) must be made in writing on the request form provided by Nexus Leisure. Nexus Leisure is entitled to disregard any booking request not made in the prescribed form. Booking requests must be sent to the following address:

**Nexus Leisure Reservations, Edif. Oro Negro, Avenida De Colon 24, 38400, Puerto de la Cruz,
Tenerife, Canary Islands, Spain**

4. Booking requests and replies are posted at the risk of the Member and neither the Club nor Nexus Leisure shall be responsible for loss or damage in the event of any items going astray. Replies to booking requests shall wherever possible be despatched by Nexus Leisure within 15 days of receipt of the request.
5. Booking requests are accepted by Nexus Leisure on a "first come first served" basis and the date of receipt by Nexus Leisure is the date to be used for determining the priority of requests.

Where two or more competing booking requests for the same period of occupation have equal priority the result shall be determined by ballot.

Nexus Leisure's decision as to the order of priority of booking requests and the allocation of weekly periods shall be final and binding.

6. Booking requests shall, where applicable, list several choices of occupation periods in order of preference. If a requested occupation period cannot be satisfied in full the next choice shall apply, and so on. Members may only apply for occupation in the season and an apartment type to which their Membership Certificate relates.
7. If you own two (or more) weekly periods you may apply to occupy two (or more) units in respect of the same weekly period, which will constitute the use of two (or more) of your weekly periods.
8. Members are advised to make reservation requests no less than 90 days before they wish to travel. Requests received by Nexus Leisure after that date are dealt with subject to availability and at Nexus Leisure's discretion.
9. Members may cancel a confirmed reservation up to 90 days prior to the start date of their holidays, by writing to Nexus Leisure. If a member cancels a confirmed reservation within 90 days of the start date, the member will not be entitled to make an alternative reservation request.
10. **Booking requests will not be accepted if maintenance fees or other dues or charges are outstanding.**
11. **Members who do not submit their reservation form(s) in good time in any booking year (January to December) are not entitled to an additional allocation in the following year. Members who do not intend to use their annual allocation should submit a request to Nexus Leisure to deposit their week with RCI for use at a future date.**
12. **Members wishing to make an exchange through RCI must be in receipt of a deposit confirmation from Nexus Leisure before making a request to RCI to exchange. You are strongly advised to read the RCI brochure for instructions and guidelines pertaining to RCI procedure.**